



Board Meeting: August 25, 2022 10:30 a.m Elgin and via Zoom

Agenda

1. Call to Order.
2. Introductory Remarks: [2]
3. Approval of Agenda. [3]
4. Declaration of Conflict of Interest. [2]
5. Consent Agenda [5]
 - a. June 23, 2022 Board minutes for approval.
 - b. August 2022 CEO report for acceptance.
 - c. June and July 2022 statistics for review.
6. Financial statements. [5]
7. For discussion/decision
 - a. Legacy document [10]
 - b. Re-accreditation, training [5]
 - c. Facility Plan [10]
 - d. Golf tournament fundraiser [5]
 - e. Risk management [5]
8. Advocacy: Board recruitment [5]
9. Friends of the Library: Friends events update [5]
10. Adjournment – Next meeting: **Thursday September 22, 2022 6 p.m.** via Zoom.

Strategic Priorities

√ Spaces

The Library will make our spaces more accessible and friendly to an aging population and be welcoming to new families.

√ Stories

The Library will ensure that the community knows what we have to offer and how we can help.

√ Services

The Library will review community needs and respond with innovative services.

Included in your package: August Agenda & CEO Report; draft June 23 2022 Board minutes; June and July 2022 statistics; July 21 2022 and August 11 2022 Balance and Income Statements; Re-accreditation training documents; Legacy document; Facility Plan

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CEO Report

- What a swell summer it was for Programs! It was a busy summer in the branches too with checkouts approaching our pre-pandemic levels, a trend we hope to see continue.

Spaces – Facilities update

- Re-accreditation is well underway as all of our policies and most of our plans are up to date. The newly updated Facility Plan is an overview of where the branches are at in terms of use and compared to other library systems as well as a guide for developing branch spaces in the next few years.

Stories – Marketing

- Check out the spectacular advertising on the side of the mighty trailer that rolled out to area parks and playgrounds this summer! Here it was at Lower Beverly Park in August.
- TD Summer Reading Club was bigger and better than ever this summer thanks to the hard work by Laura Lee, assistant Leah Allen and our amazing student volunteers. They stand on their heads (haha) to make it an entertaining and a full learning experience for kids all summer long. There were over 90 people at the wrap up party with JunkYard Symphony at Kin Park.
- Staff received some very positive comments from local cottagers for going above and beyond with customer service, posted on the Rideau Lakes Community Facebook Forum.
- Thank you to Township Staff for partnering on programs, keeping the facilities in such great shape that it's a pleasure to run programs out of the halls and parks, and for help with signage.

Services – IT and collections



- In partnership with the Adult Learning Training Centre we have begun a series of technology workshops, kicking off with a Mobile Device training session at the South Elmsley Hall. In the fall we will be covering more topics including emailing basics, online security, and must have library apps.

- Thanks to Country Roads Community Health Centre we are able to lend out more than 15 iPhone 8s for library members and CRCHC clients. The devices can be used as hotspots eliminating the need to renew our contract with Kajeet.



RLPL builds welcoming spaces connecting and inspiring our community.