



Board Meeting: June 23, 2022 10:30 a.m. Elgin Branch, 26 Halladay St.

Agenda

1. Call to Order.
2. Introductory Remarks: [2]
3. Approval of Agenda. [3]
4. Declaration of Conflict of Interest. [2]
5. Consent Agenda [5]
 - a. April 28, 2022 Board minutes for approval.
 - b. June 2022 CEO report for acceptance.
 - c. April and May 2022 statistics for review.
6. Financial statements. [5]
7. For discussion/decision
 - a. 2021 Financial Statements approval [10]
 - b. Marketing updates
 - c. Community Partnership highlights [10]
 - d. Fundraising Portland Branch [10]
 - e. Risk management: Covid19 measures, Naloxone [5]
8. Advocacy: [5]

FOPL Rural Caucus Trustee
Steve Clark MPP letter of congratulations
9. Friends of the Library: Friends update [5]
10. Adjournment – Next meeting: **Thursday July 28, 2022** location TBD.

Strategic Priorities

√ Spaces

The Library will make our spaces more accessible and friendly to an aging population and be welcoming to new families.

√ Stories

The Library will ensure that the community knows what we have to offer and how we can help.

√ Services

The Library will review community needs and respond with innovative services.

Included in your package: June Agenda & CEO Report; draft April 28 2022 Board minutes; April and May 2022 statistics; May 16 2022 Balance and Income Statements, 2021 Financial Statements KPMG, Steve Clark MPP correspondence, Community Partnership infographic

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CEO Report**

- Positive comments keep rolling in from South Elmsley and we're so pleased with circulation stats approaching 1000 last month. Here is a quote from a longtime SE patron "...the pictures I had seen do not do this lovely new branch justice! So beautiful! Delighted to call it "My library". Congratulations!! ".



- Staff participated in a Red Cross First Aid re-certification course this month along with Township staff. The online portion of the course was very thorough and the in-person instruction was superbly delivered by Christa Gunnewiek, Rideau Lakes Fire Department. Thanks also to Fire Chief Scott Granahan for coordinating this training and insights on handling emergencies.

Spaces – Facilities update

- One branch opens and another one to go! Looking ahead to 2023, I will be meeting with +VG architects and Township staff to discuss plans and space requirements for the Portland Branch in the new municipal hub. I also see more fundraising on the near horizon...



Stories – Marketing



- Our popular Monday after school program wrapped up with a special visit from Turtles Kingston, teaching the next generation to take it slow and give turtles a break. We continue to get great turn-outs and feedback from our creative workshops (paint night, signs, and jewelry making) for adults.

- Liz Priebe worked her magic to get a full donation of 100 upcycled denim tote bags from [Beyond Retro](#) with our logo beautifully laser etched on the front of each. We are able to use these sturdy, sustainable totes for giveaways and for sale.



Services – IT and collections

- We hit a wall with our hot-spot lending program as our data pool ran dry. Kajeet is providing a quote so we can round out our contract to October when we will re-assess if wi-fi lending is sustainable.
- Our summer students will be the capable Leah Allen helping Laura Lee with programs and Kailey Heagle will continue her excellent service in the branches.