

Library Board Minutes January 27, 2022

The Rideau Lakes Public Library Board held a meeting on Thursday January 27, 2022 at 6:00 p.m. via Zoom

Roll Call was taken and the following Board Members were in attendance: Doug Franks, Peggy Fletcher, Maxine Weber, Howard Sedding, Marcia Maxwell, Becky White-Thompson, Pam Cairncross, Mandy Fleming and Derik Hodgson.

Regrets:

Staff: Vicki Stevenson.

Introductory remarks: Reminder about the OLA Super Conference.

Adoption of the Agenda

Moved by: Marcia Maxwell

Seconded by: Doug Franks

The Rideau Lakes Public Library Board approves the Agenda.

Carried.

Declaration of Conflict of Interest. None.

Adoption of Consent Agenda items

RESOLUTION #22-01

Moved by: Derik Hodgson

Seconded by: Howard Sedding

The Rideau Lakes Public Library Board approves the Consent Agenda items: the November 25, 2021 Board minutes, the January 2022 CEO report, and the November 2021, December 2021 and year end statistics.

Carried.

Financial statements:

RESOLUTION #22-02

Moved by: Becky White Thompson

Seconded by: Derik Hodgson

The Rideau Lakes Public Library Board approves the December 29 2021 year end forecast and January 21, 2022 Balance and Income financial statements.

Carried.

For Discussion:

a) Board work plan 2022

- Re-accreditation in October 2022.
- Financial 5 and 10 year plan.
- Final phase of pay equity review, HR review and an external market pay review.
- Transition to a new Board after the election October 24, 2022. Board evaluation.
- Marketing committee still open.

b) Draft budget presentation:

- January 4th presentation to Council of the approved draft budget with a 3.8% increase which Council will take into consideration.
- Proposed staff wage increase in line with that of the Township.

c) South Elmlsey update and opening

- Great progress on renovations within three weeks.
- Better lighting needed at entrances.
- Preference is for a "soft opening" prior to Grand Opening event later in the spring.
- Giving Tree mural ready for engraving donor names.
- Virtual video tour would be great for promotion.

d) Policy review:

- F-1 Service commitment: still relevant, small change in wording of Indigenous groups in the acknowledgment statement.

RESOLUTION #22-03

Moved by: Peggy Fletcher
Seconded by: Doug Franks

The Rideau Lakes Public Library Board reviewed and approves all changes to the following policy: F-1 Service Commitment.

Carried.

d) Risk management: Covid regulations

- Re-opening branches to in-person browsing and in person programs resume.
- Extra precautions for staff with medical grade masks, some work from home for administrative staff and mindful distancing at the branch.

Advocacy and Community Connections update:

- CRCHC change in Executive Director with Marty Crapper's retirement. The Board sent congratulations and Vicki has reached out to meet with Kerri Choffe.

Friends of the Library:

- Vicki will work with the Friends to set up the Friends room at the SE Branch.

Adjournment: Meeting adjourned at 6:52 pm by Pam Cairncross, seconded by Marcia Maxwell.

Next meeting: The next Library Board meeting will be Thursday, February 24 2022 6 p.m. via Zoom.