



**Board Meeting: March 24, 2022 6:00 p.m. via Zoom**

## Agenda

1. Call to Order.
2. Introductory Remarks: [2]
3. Approval of Agenda. [3]
4. Declaration of Conflict of Interest. [2]
5. Consent Agenda [5]
  - a. February, 2022 Board minutes for approval.
  - b. March 2022 CEO report for acceptance.
  - c. February 2022 statistics for review.
6. Financial statements. [5]
7. For discussion/decision
  - a. SE Update and Opening [10]
  - b. Budget and audit update [5]
  - c. Policy review: R-2 Human resources “disconnect from work” [10]
  - d. Mileage rates [10]
  - e. May 2022 meeting [5]
  - f. Risk management: Covid19 measures March 21 [5]
8. Advocacy: local business recognition [5]
9. Friends of the Library: Friends March meeting update [5]
10. Adjournment – Next meeting: **Thursday April 28, 2022 6 p.m.** via Zoom.

### Strategic Priorities

#### √ Spaces

*The Library will make our spaces more accessible and friendly to an aging population and be welcoming to new families.*

#### √ Stories

*The Library will ensure that the community knows what we have to offer and how we can help.*

#### √ Services

*The Library will review community needs and respond with innovative services.*

*Included in your package: March Agenda & CEO Report; draft February 2022 Board minutes; February 2022 statistics; March 17 2022 Balance and Income Statements, Covid19 2021 fund reimbursement, draft R-2 Human Resources “disconnect from work” addition.*

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## CEO Report

- Festivals and fairs are on the horizon and the Ginormous Book Sale is back! The Maple Syrup Festival in Delta is returning, so save the date next month Saturday and Sunday April 16<sup>th</sup> & 17<sup>th</sup>. We have a lot of books to sell as people have been generous with their donations.

### *Spaces – Facilities update*

- It takes a village to build a library. We've had fantastic support from local businesses, volunteers, and our township staff donating equipment and time to make the branch come together. Here, Diane shows off our "new to us" fridge donated and delivered free of charge by Willie from Duncan's Appliances in Elgin.
- We received another substantial donation from Crosby Self Storage which can be put towards the finishing touches in South Elmsley: signage, décor and makerspace supplies.



### *Stories – Marketing*

- March Break Programs were packed and the kids had a fantastic time building cardboard creations, LEGO constructions, and making jewelry. We even had a special guest drop by on March 17<sup>th</sup> which is great for Council to see how well used a shared community hall and library facility can be. At left, Laura Lee and Mayor Hoogenboom show off their green at March Break.



- In-person programs continue into April with movies for kids and adults, the Newboro knitting group, paint nights, and a return appearance by Jill Heinerth, cave diver, explorer and author, on Tuesday April 19<sup>th</sup> at South Elmsley.

- We are holding our first collaborative virtual author talk, with Brockville Public Library and Prince Edward County Public Library March 24<sup>th</sup> which you are welcome to take in right after the Board meeting! Laurie White's biography "10-33: An officer down steps back up" recounts her injury in the line of duty as an RCMP officer and life journey.

### *Services – IT and collections*

- We have finally locked down fixed internet at the South Elmsley branch, supplied by Xplornet with decent speed and stability. We're still investigating making the jump to Voice over Internet Phone (VoIP) services at our other 4 branches but we have real concerns over audio quality, connection, and limited cost savings.
- The new Square Reader is working well for contactless payments at both Elgin and South Elmsley branches. We can also take it on the road for PopUp library events and sales.

*RLPL builds welcoming spaces connecting and inspiring our community.*