



Board Meeting: January 27, 2022 6:00 p.m. via Zoom

Agenda

1. Call to Order.
2. Introductory Remarks: [2]
3. Approval of Agenda. [3]
4. Declaration of Conflict of Interest. [2]
5. Consent Agenda [5]
 - a. November 25, 2021 Board minutes for approval.
 - b. January 2022 CEO report for acceptance.
 - c. November, December and year end statistics for review.
6. Financial statements. [5]
7. For discussion/decision
 - a. Board Work Plan [10]
 - b. Draft budget presentation [5]
 - c. SE Update and Opening [10]
 - d. Policy review: F-1 Service Commitment [10]
 - e. Risk management: Covid19 measures [5]
8. Advocacy: CRCHC retirement and new CEO [5]
9. Friends of the Library: Friends Room [5]
10. Adjournment – Next meeting: **Thursday February 24, 2022 6 p.m. via Zoom.**

Strategic Priorities

√ Spaces

The Library will make our spaces more accessible and friendly to an aging population and be welcoming to new families.

√ Stories

The Library will ensure that the community knows what we have to offer and how we can help.

√ Services

The Library will review community needs and respond with innovative services.

Included in your package: January Agenda & CEO Report; draft November 2021 Board minutes; November, December and year end 2021 statistics and “RLPL by the numbers 2021 wrap”; December 29, 2021 year end forecast and draft budget, January 21 2022 Balance and Income Statements; Board Work Plan 2022; Policy: F-1 Service Commitment.

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CEO Report

- A new year or Groundhog day? On January 5th we moved to curbside services with computer access and printing available on request. This was one step beyond provincial guidelines but reflected the municipality's message and local library systems. Now, we will "re-open" branches for browsing at the 50% capacity limits as of January 31, 2022.



Spaces – Facilities update



- Renovations are speeding up with most painting, heating systems, ceilings, doors and windows expected to be all in place by the end of January. Since construction timelines were extended, we have not yet pinned down an opening date. If staff can begin set up in mid-February we could have a "soft opening" within the same month. Holding our "Grand Opening" event later in the spring would allow for greater attendance. We will coordinate with the Township on this event.

- We had to close all branches on Monday January 16th due to the big snow storm but, thanks to clearing by library and township staff, all branches were dug out by the next day!



Stories – Marketing

- Programs pivoted back online at the start of the new year with Laura Lee continuing digital storytime and baby songs and rhymes programs. She also offers support to local book clubs and the hooks n' books knitters so they can hold virtual meetings.
- We continue to hear positive feedback about our library's support of the community during Covid19 and donations towards the cost of printing and laminating proof of vaccination receipts keep pouring in!
- Book and Bag Sales from 2021 totaled just over \$4,500. We were able to share in this good fortune with a \$150 donation towards the [First Nation Public Library in Magnetawan](#) as well as sponsoring their \$50 membership in the Federation of Ontario Public Libraries (FOPL).

Services – IT and collections

- We are finishing off our MakerSpace plans with some fun robotics and LEGO purchases.
- Since we halved the number of our wifi hotspots for lending late last fall, we are still seeing a steady use with the remaining devices.

