



Board Meeting: February 24, 2022 6:00 p.m. via Zoom

Agenda

1. Call to Order.
2. Introductory Remarks: [2]
3. Approval of Agenda. [3]
4. Declaration of Conflict of Interest. [2]
5. Consent Agenda [5]
 - a. January 27, 2022 Board minutes for approval.
 - b. February 2022 CEO report for acceptance.
 - c. January 2022 statistics for review.
6. Financial statements. [5]
7. For discussion/decision
 - a. SE Update and Opening [10]
 - b. Reserves update [5]
 - c. Annual report 2021 [5]
 - d. OLA Super Conference wrap-up [10]
 - e. Risk management: Covid19 measures [5]
8. Advocacy: Freedom to Read week, February 20-26 [5]
9. Friends of the Library: Friends site tour [5]
10. Adjournment – Next meeting: **Thursday March 24, 2022 6 p.m. via Zoom.**

Strategic Priorities

√ Spaces

The Library will make our spaces more accessible and friendly to an aging population and be welcoming to new families.

√ Stories

The Library will ensure that the community knows what we have to offer and how we can help.

√ Services

The Library will review community needs and respond with innovative services.

Included in your package: February Agenda & CEO Report; draft January 27 2022 Board minutes; January 2022 statistics and Vaccination Passport statistics report; February 14 2022 Balance and Income Statements, draft 2021 Annual Report.

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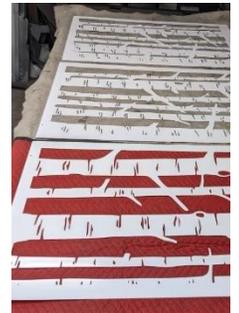
CEO Report

- The OLA SuperConference was a busy three days of attending webinars, asking questions, gleanng tips from other libraries (especially those who are building new branches and running makerspaces) and a decent showing at the virtual trivia night – all from the comfort of my couch! Highlights of the sessions included “Inviting the Dragon to Tea”, a field guide to dealing with Councillors and Trustees, and “Everything you wanted to know about Library finances, but were afraid to ask.”
- Wrapping up a data fluency course Joan and I attended in 2021, I made a capstone presentation to Ontario public library peers on our experience with Vaccination Passport printing – 1,317 printed out to date! I’ve included a copy of the presentation in the package.

Spaces – Facilities update



- We’ve got nearly everything in place – the birch panels, the Giving Tree leaves, and a kitchen sink! Timelines are set for staff, volunteers and construction crew to move yardsticks on a daily and weekly basis towards our planned, but as yet unadvertised, open date in March.



- We received a \$1,500 donation from the May Court Club of Brockville to go towards the specialty seating in our reading area. With these funds and last minute donations to the Giving Tree we have met our fundraising goal of \$30,000!

Stories – Marketing

- Programs are launched afresh this month with in-person activities resuming for baby songs & rhymes in Elgin, family play and learn in Portland (CRCHC), Delta and Newboro branches, an adult afternoon matinee and paint nights. Only the in-person afterschool program and school visits have been put on pause for February out of an abundance of caution.
- In-person programs have been very popular and all have been “sold out” with our reduced capacity numbers. These capacity restrictions will lift February 17th but we will maintain the 6m distancing guideline.



Services – IT and collections



- In anticipation of hybrid meetings for the Board, and other library events, we are looking at video and audio systems that integrate with Zoom for a full 360 view and sound experience. If Covid19 expenses are reimbursed, the funds could be put towards a system like the Meeting Owl.

- Laura Lee and I will apply for \$500 in funding through the Sarah Badgley literacy fund this April to purchase multi-lingual Indigenous picture books for kids to kick off [the UN decade of Indigenous Languages](#) in 2022.

RLPL builds welcoming spaces connecting and inspiring our community.