

Library Board Minutes August 26, 2021

The Rideau Lakes Public Library Board held a meeting at the Newboro Hall on Thursday August 26, 2021 at 10:00 a.m.

Roll Call was taken and the following Board Members were in attendance: Doug Franks, Peggy Fletcher, Maxine Weber, Derik Hodgson, Howard Sedding, Becky White-Thompson, Mandy Fleming, Pam Cairncross, and Marcia Maxwell.

Regrets:

Staff: Vicki Stevenson.

Introductory remarks:

Explanation of Closed Session regarding a personnel matter.

RESOLUTION # 21-30

Moved by: Pam Cairncross

Seconded by: Doug Franks

The Rideau Lakes Public Library Board agrees to go in camera at 11:15 a.m. to discuss a personnel matter.

Carried.

Adoption of the Agenda

Moved by: Pam Cairncross

Seconded by: Becky White-Thompson

The Rideau Lakes Public Library Board approves the Agenda.

Carried.

Declaration of Conflict of Interest. None.

Adoption of Consent Agenda items

RESOLUTION #21-31

Moved by: Derik Hodgson

Seconded by: Becky White-Thompson

The Rideau Lakes Public Library Board approves the Consent Agenda items: the June 24, 2021 Board minutes, the August 2021 CEO report, and the June and July 2021 statistics.

Carried.

Financial statements:

RESOLUTION #21-32

Moved by: Pam Cairncross
Seconded by: Peggy Fletcher

The Rideau Lakes Public Library Board approves the August 19, 2021 Balance and Income financial statements.

Carried.

For Discussion:

a) SE building and fundraising update

- Great progress being made on site demolition, internet installed with a potential for funding from Ontario Library Service grant.
- All library materials moved out of Lombardy Public School August 6 2021.
- 25% of \$30,000 has been raised to date with high hopes for the Lombard Glen Golf tournament on Friday, September 17 at 12:30 p.m. (revised date).

b) Policy review:

- MakerSpace agreement form revised for clarity and with risk management in place.
- Program policy updated to "Programs, Events, Outreach" and expanded to better reflect the development of programs offered in the last five years.
- Statement on intellectual freedom included with a process to manage potential conflicts.
- Current insurance levels sufficient to run programs with effective safeguards.

RESOLUTION #21-32

Moved by: Pam Cairncross
Seconded by: Becky White-Thompson

The Rideau Lakes Public Library approves the following policy, S-4 Programs, Events, Outreach.

Carried.

RESOLUTION #21-33

Moved by: Howard Sedding
Seconded by: Pam Cairncross

The Rideau Lakes Public Library adopts the MakerSpace agreement form.

Carried.

c) Reciprocal borrowing with Westport Public Library

- Discussions with Westport Public Library Board mean a possible reciprocal borrowing arrangement to be considered in September 2021.

d) September 30 new federal holiday

- Not one of nine required statutory holidays; the Board currently covers eleven.
- Presents an opportunity for programs and education around reconciliation.

e) Risk management

Covid regulations:

- As of September 7 2021 we will offer full service (pre-2020) hours at all branches, anticipating that any rollback in stages will mean a return to curbside service but keeping these expanded hours.
- Cleaning and disinfecting of high contact surfaces will be maintained.

Closed session: The Rideau Lakes Public Library entered into the in-camera session at 11:15 a.m.

Advocacy update:

- CELA update: \$1M in funding has been restored as of March 16, 2021.
- Vicki will take in a webinar in September on how to make use of public library data through the Federation of Ontario Public Libraries (FOPL).

Friends of the Library: The Friends supported the cost of our tote bags; thank you! They will also pitch in at the Golf Tournament Fundraiser.

Adjournment: Meeting adjourned at 11:35 a.m. moved by Mandy Fleming, seconded by Pam Cairncross.

Next meeting: The next Library Board meeting will be Thursday September 23, 2021 6 p.m. Newboro Hall.