

Library Board Minutes June 24, 2021

The Rideau Lakes Public Library Board held a meeting by videoconference on Thursday June 24, 2021 at 6:00 p.m.

Roll Call was taken and the following Board Members were in attendance: Doug Franks, Peggy Fletcher, Maxine Weber, Derik Hodgson, Howard Sedding, Becky White-Thompson, and Marcia Maxwell.

Regrets: Mandy Fleming, Pam Cairncross

Staff: Vicki Stevenson.

Introductory remarks:

Adoption of the Agenda

Moved by: Derik Hodgson

Seconded by: Doug Franks

The Rideau Lakes Public Library Board approves the Agenda with the addition of South Elmsley fundraising under discussion point d)

Carried.

Declaration of Conflict of Interest. None.

Adoption of Consent Agenda items

RESOLUTION #21-26

Moved by: Peggy Fletcher

Seconded by: Becky White-Thompson

The Rideau Lakes Public Library Board approves the Consent Agenda items: the May 27, 2021 Board minutes, the June 2021 CEO report, and the May 2021 statistics.

Carried.

Financial statements:

RESOLUTION #21-27

Moved by: Becky White-Thompson

Seconded by: Derik Hodgson

The Rideau Lakes Public Library Board approves the June 18, 2021 Balance and Income financial statements.

Carried.

For Discussion:

a) Lombardy Public School Memorandum of Understanding

- The Library Board and Upper Canada District School Board will sign an MoU outlining roles and responsibilities, the identification of furnishings, shelving, equipment and division of the collection, plus any donated public library items acceptable to the school.

RESOLUTION #21-28

Moved by: Doug Franks

Seconded by: Peggy Fletcher

The Board approves the draft Memorandum of Understanding pending a review by the Township clerk and final input from the Upper Canada District School Board.

Carried.

b) Marketing committee revisit

- Part of the strategic plan 2020-2024
- Marketing continues but subcommittee work will resume when Covid restrictions lift

c) Policy adoption:

- S-5 MakerSpace policy covers all bases.
- The agreement form needs further consultation with Township staff before it can be adopted.

RESOLUTION #21-29

Moved by: Howard Sedding

Seconded by: Marcia Maxwell

The Rideau Lakes Public Library adopts the following policy, S-5 MakerSpace.

Carried.

d) South Elmsley Building, Landscaping and Fundraising update:

- Work progresses on the new South Elmsley branch with demolition taking place.
- The golf tournament is a go for Saturday September 18, at 10 a.m. A fundraising subcommittee for the tournament is being formed; Vicki and Marcia will set a meeting date.

Risk management:

Ontario Re-opening stages dates have been bumped up but we will open:

- July 2 open for in-person browsing 25% capacity and computer use (Stage 2)
- July 24 open for in-person browsing 2m distancing and computer use (Stage 3)
- Vaccination policy remains undefined but the Library is following all provincial legislation and public health guidelines.

Program and travel insurance

- To be discussed at the August meeting

Advocacy update: Laura Lee took part virtually in Lombardy Public School's "Welcome to Kindergarten" event along with other local area schools and it was greatly appreciated. She was also recognized for her excellence in programming for children and families in the Rideau Lakes area as a "Community Asset Builder" by Every Kid in our Communities of Leeds & Grenville.

Friends of the Library: The Friends are helping out at Crosby Market outdoor book sales this summer. We have requested a donation towards the canvas book totes and the makeover of our Words on Wheels literacy suitcases.

Adjournment: Meeting adjourned at 7:45 p.m. moved by Howard Sedding, seconded by Derik Hodgson.

Next meeting: The next Library Board meeting will be Thursday August 26, 2021 with location and time to be determined.