

Library Board Minutes February 25, 2021

The Rideau Lakes Public Library Board held a meeting by videoconference on Thursday February 25, 2021 at 12:00 p.m.

Roll Call was taken and the following Board Members were in attendance: Doug Franks, Peggy Fletcher, Maxine Weber, Howard Sedding, Becky White-Thompson, Derik Hodgson, Mandy Fleming, and Marcia Maxwell.

Regrets: Pam Cairncross.

Staff: Vicki Stevenson.

Introductory remarks: A reminder to fill out and share meeting evaluations as needed; we are open to suggestions.

Adoption of the Agenda

Moved by: Becky White-Thompson

Seconded by: Marcia Maxwell

The Rideau Lakes Public Library Board approves the Agenda.

Carried.

Declaration of Conflict of Interest. None.

Adoption of Consent Agenda items

RESOLUTION #21-06

Moved by: Peggy Fletcher

Seconded by: Derik Hodgson

The Rideau Lakes Public Library Board approves the Consent Agenda items: the January 28, 2021 Board minutes, the February 2021 CEO report, and the January 2021 statistics.

Carried.

Financial statements:

RESOLUTION #21-07

Moved by: Howard Sedding

Seconded by: Doug Franks

The Rideau Lakes Public Library Board approves the February 17, 2021 Balance and Income financial statements.

Carried.

For Discussion:

a) Budget 2021 update

- Council will move to a 1% tax increase, likely to approve the Library Board's 1% request
- Council approved \$6000 reimbursement for 2020 Covid-19 expenses
- Reserves should be managed strategically and labelled appropriately

b) Facilities updates: SE service point, Newboro

- Browsing now available at the SE hall using a wifi SmartSpot. Very popular.
- Newboro will need plumbing repairs in the spring and further conversation around accessibility upgrades.

c) Policy review:

- Board Bylaws – change in order of business
- G-3 Advocacy - added in community relationship building
- G-4 Public Relations - no changes
- T-4 Staff use of communication technology – update technology products, include working from home, cover copyright issues.

RESOLUTION #21-08

Moved by: Doug Franks

Seconded by: Marcia Maxwell

The Rideau Lakes Public Library approves the changes as discussed to Board Bylaws, G-3 Advocacy, G-4 Public Relations, and T-4 Staff use of communication technology.

Carried.

d) Risk management:

Re-opening February 16, 2021

- Slow and cautious re-opening, particularly around programs.

Advocacy update:

- OLA Virtual Superconference: Great presentations and virtual format had some drawbacks but allowed more to participate. Presentations available to August 2021.
- Ontario Library Service Board accepting applications for representation.

Friends of the Library: Currently not meeting but we are exploring fundraising ideas for Friends to follow up on.

Adjournment: Meeting adjourned at 1:10 p.m. moved by Doug Franks, seconded by Marcia Maxwell.

Next meeting: The next Library Board meeting will be via Zoom Thursday March 25, 2021 from 12 pm to 1:30 p.m.