

Library Board Meeting August 27, 2020

The Rideau Lakes Public Library Board held a meeting using Zoom Videoconference Thursday August 27th 2020 at 6:00 p.m.

Roll Call was taken and the following Board Members were in attendance: Peggy Fletcher, Maxine Weber, Marcia Maxwell, Becky White-Thompson, Howard Sedding, Pam Cairncross, Mandy Fleming, Doug Franks.

Regrets: Derik Hodgson

Staff: Vicki Stevenson

Introductory remarks:

Adoption of the Agenda

Two additional policies, F-2 Code of Conduct and Board Bylaws, should be reviewed.

Moved by: Howard Sedding

Seconded by: Marcia Maxwell

The Rideau Lakes Public Library Board approves the Agenda with the added policies to review.

Carried.

Declaration of Conflict of Interest. None.

Adoption of Consent Agenda items

RESOLUTION #20-19

Moved by: Peggy Fletcher

Seconded by: Doug Franks

The Rideau Lakes Public Library Board approves the Consent Agenda items.

Carried.

For Discussion/decision:

- a) Re-opening feedback
 - Library members are happy to be back and following guidelines, including wearing masks.
 - Stage 3 Re-opening public hours remain lower than pre-closure levels but allow for extra cleaning and are meeting the demand so far. Capacity limits at each branch are working.
 - Covid costs have been submitted to the township.

- b) SE and Lombardy update
 - We now have access to the building and will visit September 1 with engineers, architect and township staff.
 - We are working towards a wifi sharing agreement with the township at SE and Elgin branches.
 - Access to Lombardy Public School remains limited and will be two evenings a week for staff only with community partnerships to be reviewed after October 5 2020.
 - Agreement renewal with Upper Canada District School Board will be worked on this fall.

- c) Amalgamation
 - LTIPL Library Board approached RLPL Library Board about a possible amalgamation of library services.
 - Some background research of earlier arrangements and amalgamations around 1998-2001 was provided for discussion.

RESOLUTION #20-20

Moved by: Pam Cairncross

Seconded by: Doug Franks

The Rideau Lakes Public Library Board is not interested in amalgamation with Leeds and Thousand Island Public Library System at this time.

Carried

- d) Policy review in response to new Covid-19 measures:
 - F-2 Code of conduct to reassure staff and members that each will follow health and safety protection.
 - C-2 Volunteers will follow the same health and safety measures as staff.
 - Board Bylaws updated to reflect attendance by video conference.
 - R-2 HR to ensure annual leave and voluntary leave without pay is better defined, and that working from home is outlined – will investigate ESA around annual leave.
 - R-6 Facilities highlights cleaning and safety procedures – will investigate waiver.

RESOLUTION #20-21

Moved by: Howard Sedding

Seconded by: Peggy Fletcher

The Rideau Lakes Public Library Board accepts the revisions to the following policy, F-2 Code of Conduct.

Carried.

RESOLUTION #20-22

Moved by: Doug Franks

Seconded by: Becky White-Thompson

The Rideau Lakes Public Library Board accepts the revisions to the following policy, C-2 Volunteers.

Carried.

RESOLUTION #20-23

Moved by: Pam Cairncross

Seconded by: Howard Sedding

The Rideau Lakes Public Library Board accepts the revisions to the Board Bylaws.

Carried.

Advocacy: Nothing to report.

Financial statements:

RESOLUTION #20-24

Moved by: Pam Cairncross

Seconded by: Becky White-Thompson

The Rideau Lakes Public Library Board accepts the July 27 and August 13 2020 financial statements.

Carried.

Friends: Generously coordinated volunteer sewers to donate more than 100 fabric masks with proceeds to be donated to the Elgin Lions Club. The Friends also helped with outdoor book sales at the Crosby market this summer.

Adjournment: at 7:45 p.m. motioned by Pam Cairncross, seconded by Doug Franks

Next meeting: The next Library Board meeting will be via videoconference as needed or in person at a suitable location Thursday September 24, 2020 from noon to 1:30 p.m.