

## Library Board Meeting May 28, 2020

The Rideau Lakes Public Library Board held a meeting using Zoom Videoconference Thursday May 28th 2020 at 12:00 p.m.

**Roll Call** was taken and the following Board Members were in attendance: Peggy Fletcher, Maxine Weber, Doug Franks, Marcia Maxwell, Becky White-Thompson, Howard Sedding, Derik Hodgson, Pam Cairncross.

Regrets: Mandy Fleming

Staff: Vicki Stevenson

### **Introductory remarks:**

Doug Bond passed away this month. A card and donation to the Delta Mill Society will be made on behalf of the Board.

### **Adoption of the Agenda**

Moved by: Doug Franks

Seconded by: Peggy Fletcher

The Rideau Lakes Public Library Board approves the Agenda, moving up financials in the order before Discussion items.

Carried.

**Declaration of Conflict of Interest.** None.

### **Adoption of Consent Agenda items**

RESOLUTION #20-14

Moved by: Peggy Fletcher

Seconded by: Howard Sedding

The Rideau Lakes Public Library Board approves the Consent Agenda items.

Carried.

### **Financial statements:**

RESOLUTION #20-15

Moved by: Becky White-Thompson

Seconded by: Pam Cairncross

The Rideau Lakes Public Library Board accepts the May 19 2020 financial statements.

Carried.

**For Discussion/decision:**

- a) Re-opening guidelines
  - Curbside pick-up procedures.
  - Suspending fines temporarily.
  - PPE preparations.

RESOLUTION #20-16

Moved by: Peggy Fletcher

Seconded by: Derik Hodgson

The Rideau Lakes Public Library Board agrees that during Covid 19 the Board gives the CEO the ability to make decisions about safety strategy, fines, collection of minor fees as per best/ safest practice.

Carried.

- b) Budget re-allocations
  - Some costs (staffing, courier, processing) have temporarily lowered.
  - Covid 19 costs: pick-up bags, plexi-guards, masks/face shields, cleaning supplies, etc.,
  - Greater emphasis on e-Resources and tech support in budget.
- c) Facility updates
  - South Elmsley collection remains closed to our staff while we await a decision from the Upper Canada District School Board's safety committee. South Elmsley municipal complex hallway may be an alternate pick-up location if UCDSB will not allow any public access.
  - Positive response from Lombardy PS and the Learning Commons Service Manager with UCDSB to maintain library service in the school beyond our move in 2021.
- d) Communications
  - Ensure public see how we are "Here for you" with a photo of patrons happily picking up their book bags during curbside service.
  - Share message that we're building a safe, connected community providing supports to vulnerable people in our community.

**Advocacy:** May 21 2020 SOLS Advocacy webinar takeaways:

- Be part of the solution, the efforts to reduce covid and support the community.

**Friends:** Not active at the moment.

Adjournment: at 1:15 p.m. motioned by Howard Sedding, seconded by Becky White-Thompson.

**Next meeting:** The next Library Board meeting will be via videoconference as needed or in person at a suitable location Thursday June 25th, 2020 from 6 to 7:30 p.m.