

Library Board Minutes May 2019

The Rideau Lakes Public Library Board held a meeting at the Portland Branch on Thursday May 23, 2019 at 6:00 p.m.

Roll Call was taken and the following Board Members were in attendance: Doug Franks, Pam Cairncross, Peggy Fletcher, Maxine Weber, Becky White-Thompson, Mandy Fleming, Derik Hodgson and Marcia Maxwell.

Regrets: Howard Sedding

Staff: Vicki Stevenson.

Introductory remarks: Welcome to new Board member, Mandy Fleming.

Adoption of the Agenda

Moved by: Pam Cairncross

Seconded by: Marcia Maxwell

The Rideau Lakes Public Library Board approves the Agenda.

Carried.

Declaration of Conflict of Interest. None.

Adoption of Consent Agenda items

April 2019 minutes are updated with the addition of Peggy Fletcher on the Strategic Planning Committee.

RESOLUTION #19-25

The Rideau Lakes Public Library Board approves the Consent Agenda items: April 2019 Board Minutes, the May CEO report, and the April statistics.

Moved by: Pam Cairncross

Seconded by: Derik Hodgson

Carried.

For Discussion:

- a) Orientation Step 3: Legislative Context for Governing Public Libraries in Ontario

Vicki reviewed the third section of the Board Governance package, *Legislative Context for*

Governing Public Libraries in Ontario, developed by Southern Ontario Library Service (SOLS).

b) Interlibrary Loan: next steps

- Offer on a trial basis from June to December with the condition we can opt out
- A limit on requests to keep postage costs less than \$1,800 in the six month period
- A communications strategy in place to clarify that this is a temporary, trial basis solution and means increased costs that the library is reluctantly absorbing.

RESOLUTION #19-26

Moved by: Marcia Maxwell

Seconded by: Becky White-Thompson

The Rideau Lakes Public Library Board approves the resumption of Interlibrary Loan Service as of June 1 2019 on a trial basis.

Carried.

c) Strategic Plan: next steps

- Strategic Planning Committee to arrange a meeting to review surveys, community and library profiles

d) HR Policy Proposed Changes

RESOLUTION #19-27

Moved by: Pam Cairncross

Seconded by: Derik Hodgson

The Rideau Lakes Public Library Board approves the changes to R2-Human Resources Policy May 2019.

Carried.

e) Friends of the Library Logo and Agreement

- Logo and document looks good as a starting point
- Vicki to go over the agreement and logo with the Friends at their next meeting

Advocacy update:

Bill 108 changes to Development Charges

- Development charges funds already collected are to be used on the following: library building improvements, improved collections and technology upgrades. Possible items include signage, mobile wifi lending, furniture and equipment, and improved collection support using interlibrary loan services.
- If Bill 108 is adopted, the library would not qualify for development charges but could fall under a Community Benefit Fund; details are pending.

Governance workshop takeaways

- Very worthwhile

Financial statements:

RESOLUTION #19-28

Moved by: Derik Hodgson

Seconded by: Marcia

The Rideau Lakes Public Library Board accepts the May 2019 financial statements.

Carried.

Friends of the Library:

The Friends have a Wish List of library items and programs to support.

Adjournment: Meeting adjourned at 7:35 p.m. by Marcia Maxwell and seconded by Doug Franks.

Next meeting: The next Library Board meeting will be the Portland Branch June 27 from 5:30 to 7:00 p.m.