

## Library Board Minutes January 2019

The Rideau Lakes Public Library Board held a meeting at the Newboro Branch on Wednesday January 23, 2019 at 10 a.m.

Roll Call was taken and the following Board Members were in attendance: Doug Franks, Bernie MacLean, Pam Cairncross, Maxine Weber, Sheilagh Dubois, Yvonne Helwig and Marcia Maxwell.

Regrets: Peggy Fletcher.

Staff: Vicki Stevenson.

Introductory remarks: Welcome to Marcia Maxwell, new Council Representative.

RESOLUTION #19-01

Moved by: Yvonne Helwig

Seconded by: Sheilagh Dubois

The Rideau Lakes Public Library Board approves the Agenda.

Carried.

Declaration of Conflict of Interest. None.

RESOLUTION #19-02

Moved by: Bernie Maclean

Seconded by: Doug Franks

The Rideau Lakes Public Library Board approves the November 2018 minutes.

Carried.

RESOLUTION #19-03

Moved by: Doug Franks

Seconded by: Pam Cairncross

The Rideau Lakes Public Library Board accepts the CEO's report.

Carried.

For Discussion:

- a) Budget: Township staff has suggested a \$30,000 increase instead of the \$53,000 requested.  
Suggestions: a small delegation to meet with the CAO and/or Mayor to possibly split the

increase over the next two years, to emphasize funding pressure and to separate out the tourism piece.

**Note** for next year to submit budget request earlier and request to present.

- b) By-laws: Feb 4<sup>th</sup> Council will vote on composition, will then advertise and we can expect a new Board by the end of March.

Policy review: R-2 Human Resources approve amendments (minus wait for Benefits item).

#### RESOLUTION #19-04

Moved by: Yvonne Helwig

Seconded by: Sheilagh Dubois

The Rideau Lakes Public Library Board approves amendments to the R-2 Human Resources policy, excluding the Benefits section pending approval of the Budget.

Carried.

- c) Discussed delay of Library Board Appointment.

- d) Strategic plan: survey started but may be better to delay Strategic Plan Development for 1 year.

#### RESOLUTION #19-05

Moved by: Bernie MacLean

Seconded by: Maxine Weber

The Rideau Lakes Public Library Board extends the Strategic Plan development by one year to the end of 2019.

Carried.

- e) CEO Coaching Contract: Vicki will work with Linda to project support needed and cost.

#### RESOLUTION #19-06

Moved by: Pam Cairncross

Seconded by: Maxine Weber

The Rideau Lakes Public Library Board accepts the November 30 & December 31, 2018 financial statements.

Carried.

The next Library Board meeting will be Wednesday February 27, 2019 at 10:00 a.m. at the Portland Branch.