

Library Board Minutes October – part 2 2018

The Rideau Lakes Public Library Board held a continuation of the October Board meeting at the Portland Branch on Wednesday, November 14, 2018 at 10 a.m.

Roll Call was taken and the following Board Members were in attendance: Doug Franks, Bernie MacLean, Peggy Fletcher, Maxine Weber, Yvonne Helwig, Sheilagh Dubois and Bob Lavoie.

Regrets: Pam Cairncross.

Staff: Vicki Stevenson.

For Discussion (continued):

7. a) Pay Equity

- Vicki has found a paper trail re: identified contributions to employees.
- She will continue to work with Steven Potter to create a plan.

b) Draft budget:

- Review 3 draft options
- Will prepare a presentation to Council
- Will present draft "C" (increase wage 3.2% - 1% PE and 2.2%COLA) but need to review benefit line next meeting to include in this draft

RESOLUTION #18-59

Moved by: Doug Franks

Seconded by: Yvonne Helwig

The Rideau Lakes Public Library Board approves the draft Budget with wage increase to 3.2% (1% PE and 2.2%COLA) and revision of benefit line.

Carried.

c) Policy Updates

- Yvonne will check re: Cannabis issue where it fits in policy and review next meeting
- Will address the Board Code of Conduct after reviewing Township draft
- Vicki will draft mileage policy suggestions
- Vicki will check re: Criminal Reference Check standards
- Vicki will ask SOLS re: length of time to move up pay grid steps

d) Website and new Logo

- Website progress viewed and it looks good

RESOLUTION #18-60

Moved by: Yvonne Helwig

Seconded by: Maxine Weber

The Rideau Lakes Public Library Board approves the new Library logo as presented.

Carried.

e) Strategic Plan

- Survey is ready to go
- Omit gender question

f) Board Transition

- Legacy documents under review

8. Advocacy

- Email or in person discussion with MPP re: funding concerns.
- Vicki will find out about Steve Clark open house in December in Brockville.

The following Library Board meeting will be Wednesday November 28, 2018 at 10:00 at Portland Branch.