

## Library Board Minutes February 2018

The Rideau Lakes Public Library Board held a regular meeting at the Portland Branch on Wednesday, February 28, 2018 at 10 a.m.

Roll Call was taken and the following Board Members were in attendance: Yvonne Helwig, Bernie MacLean, Peggy Fletcher, Wendy James, Doug Franks, Maxine Weber, Sheilagh Dubois, Pam Cairncross, Bob Lavoie

Regrets:

Staff: Vicki Stevenson (for presentation), Christine Row

### PRESENTATION

Chair Doug Franks presented Vicki Stevenson with a certificate of recognition from Steve Clark, MPP Leeds-Grenville, for her work on the MAPsack Project.

### RESOLUTION #18-07

Moved by: Wendy James

Seconded by: Sheilagh Dubois

The Rideau Lakes Public Library Board accepts the agenda.

Carried.

### RESOLUTION #18-08

Moved by: Peggy Fletcher

Seconded by: Maxine Weber

The Rideau Lakes Public Library Board approves the January 2018 minutes with corrections.

Carried.

### RESOLUTION #18-09

Moved by: Bernie Maclean

Seconded by: Pam Cairncross

The Rideau Lakes Public Library Board accepts the CEO's report.

Carried.

### STRATEGIC PLAN

Christine conducted a focus group session with staff on Monday, February 26<sup>th</sup> and was very impressed with the ideas and comments that were raised. Christine will provide the Board with a compilation of staff input for the next Board meeting in March.

Yvonne updated the Board on the Strategic Plan work plan. Board members have been assigned responsibilities and Christine will investigate whether an up-to-date demographic study is available.

RESOLUTION #18-10

Moved by: Pam Cairncross

Seconded by: Maxine Weber

In the event the Township receives Trillium funding to upgrade the former Anglican Church, the Board approves in principle the draft plan to move the Portland Branch to the Church under the stewardship of the Portland on the Rideau Historical Society, subject to further consultation on shared responsibilities with the Township.

Carried.

RLPL COMMUNITY INFORMATION PROJECT

The Board discussed the plans to move forward with the RLPL Community Information Project. Christine explained that the budget included the operation costs to run the service but would need start-up funds to cover staff coordination time and materials.

RESOLUTION #18-11

Moved by: Doug Franks

Seconded by: Peggy Fletcher

The Rideau Lakes Public Library Board allocates up to \$5,000 from the Reserve Operational Fund for start-up costs for the RLPL Community Information Project.

Carried.

PUBLIC HOLIDAY PAY

Christine explained how the new public holiday pay was impacting the budget and thanked Linda Chadwick for her keen eye on this new legislation. The Human Resources Policy will need to be updated to reflect the changes as a result of Bill 148.

RESOLUTION #18-12

Moved by: Wendy James

Seconded by: Doug Franks

The Rideau Lakes Public Library Board accepts the January 2018 financial statements.

Carried.

RESOLUTION #18-13

Moved by: Yvonne Helwig

Seconded by: Sheilagh Dubois

The Rideau Lakes Public Library Board agrees that the Chair proceed with renewing of the agreement with UCDSB for a further two years.

Carried.

The next Library Board meeting will be March 28, 2018 at the Portland Branch at 10 a.m.