

Library Board Minutes January 2017

The Rideau Lakes Public Library Board held a regular meeting at the Portland Branch on Wednesday, January 25, 2017 at 10 a.m.

Roll Call was taken and the following Board Members were in attendance: Yvonne Helwig, Bernie MacLean, Peggy Fletcher, Sheilagh Dubois, Doug Franks, Greg Smith, Bob Lavoie, Wendy James, Pam Cairncross

Staff: Christine Row

RESOLUTION #17-01

Moved by: Pam Cairncross

Seconded by: Peggy Fletcher

The Rideau Lakes Public Library Board accepts the agenda.

Carried.

RESOLUTION #17-02

Moved by: Yvonne Helwig

Seconded by: Sheilagh Dubois

The Rideau Lakes Public Library Board approves the November 2016 minutes with one correction.

Carried.

RESOLUTION #17-03

Moved by: Wendy James

Seconded by: Greg Smith

The Rideau Lakes Public Library Board accepts the CEO's report.

Carried.

CLOSED SESSION

At 10:26 a.m., the Rideau Lakes Public Library Board agrees to go in camera to discuss two personnel matters. The Rideau Lakes Public Library Board is out of camera at 11:39 a.m.

RESOLUTION #17-04

Moved by: Pam Cairncross

Seconded by: Wendy James

The Rideau Lakes Public Library Board authorizes the CEO, pending Board approval of a new organizational chart, job descriptions and pay grid, to adjust the pay and carry out interim assignments as needed to meet operational requirements.

Carried.

RESOLUTION #17-05

Moved by: Wendy James

Seconded by: Doug Franks

The Rideau Lakes Public Library Board accepts the CEO performance notes for 2016 and goals for 2017.

Carried.

RESOLUTION #17-05

Moved by: Greg Smith

Seconded by: Sheilagh Dubois

The Rideau Lakes Public Library Board approves the final 2017 budget.

Carried.

RESOLUTION #17-06

Moved by: Greg Smith

Seconded by: Pam Cairncross

The Rideau Lakes Public Library Board accepts the December 2016 financial statements.

Carried.

The next Library Board meeting will be March 1, 2017 at Portland Branch at 10 a.m.