

Library Board Minutes October 2012

The Library Board of Rideau Lakes held a Regular Meeting at the Elgin Branch Branch of Rideau Lakes Public Library on October 16 2012 at 10 a.m.

Roll Call was taken and the following Board Members were in attendance: Doug Franks, Yvonne Helwig, Peggy Fletcher, Bob Lavoie, Julian Hawryszko

Regrets: Nancy Sheffield, Greg Smith, Joanne M., Sheilagh Dubois.

Staff: Sue Warren

RESOLUTION #12-37

Moved by: Yvonne Helwig

Seconded by: Peggy Fletcher

To pass a Resolution that:

The Rideau Lakes Public Library Board approves and adopts the agenda.

Carried

RESOLUTION # 12-38

Moved by: Julian Hawrzyko

Seconded by: Bob Lavoie

To pass a Resolution that:

The Rideau Lakes Library Board approves the September 2012 minutes with corrections.

Carried

Sue presented the CEO's report for October 2012.

RESOLUTION #12-39

Moved by: Peggy Fletcher

Seconded by: Yvonne Helwig

The Rideau Lakes Public Library approves the CEO's reports for the months of September 2012 and October 2012.

Carried

The Library Board was presented earlier with drafts of needed policies for our accreditation. There was discussion that some of the policies would require editing and readjustment. The following motion was passed.

RESOLUTION #12-40

Moved by: Doug Franks

Seconded: Julian Hawryszko

The Rideau Lakes Public Library approves the new policies required for accreditation with the provision that they be reviewed at a Board meeting within the next six months.

Carried

Email approval was also obtained from Greg, Nancy, Joanne via email prior to the meeting

Sue discussed the presentation of the Trillium Award to us on November 2/12 at 1:30 pm at the Elgin Branch by Steven Clark, our MPP. Members of the Library Board are encouraged to attend this event.

Sue presented a verbal report about the transfer of our Leeds and Grenville Library Consortium database to the auspices of the Brockville Library. Currently we are under the auspices of Lennox and Addington County Library but we are not under contract at this point. Brockville would be a better fit for our Library considering our long history with Brockville and closer geographic distance. Other members of the Consortium (Leeds and the 1000 Islands and North Grenville) as well as the Brockville Public Library Board would have to approve this as well.

RESOLUTION #12-41

Moved by: Doug Franks

Seconded: Yvonne Helwig

The Rideau Lakes Public Library Board approves the CEO's recommendation to transfer the Leeds-Grenville Automation Consortium database bank to the Brockville Public Library with the approval of other Consortium libraries and the Brockville Public Library.

Carried

Doug agreed that he would contact Chris Hawthorne to set up a meeting with Library Board representatives and Sue to discuss the housing of the South Elmsley branch.

Sue brought a request to the Library Board to move funds out of reserve for furnishings for Elgin and Newboro to complete the process for accreditation.

RESOLUTION #12-42

Moved by: Bob Lavoie

Seconded: Peggy Fletcher

The Rideau Lakes Public Library Board approves using up to \$2500 from our reserves for library furnishings required to complete the reconfiguration of the Elgin and Newboro branches.

Carried.

It was agreed that Sue and Donna would draft a budget to be presented at our next Board meeting. This will be shared electronically before the meeting.

Sue presented the financial statement for September 2012 to the Library Board as prepared by Donna Penney.

RESOLUTION #12-43

Moved by: Julian Hawryszko

Seconded : Peggy Fletcher

The Rideau Lakes Public Library Board approves the September 2012 financial statement as presented by Sue Warren and prepared by Donna Penney.

Carried.

The next meeting of the Board will be November 20 2012 at Portland Branch at 1:00 pm. The Policy Committee will meet afterward.