

Library Board Minutes

The Library Board of Rideau Lakes held a Regular Meeting at the Portland Branch of Rideau Lakes Public Library on November 22/ 2011 at 5 p.m.

Roll Call was taken and the following Board Members were in attendance: Doug Franks, Bob Lavoie, Julian Hawryzko, Yvonne Helwig, Peggy Fletcher, Joanne

With regrets: Greg Smith, Pat Greenhorn, Sheilagh Dubois

Staff: Sue Warren

RESOLUTION #11-45

Moved by: Julian Hawryzko

Seconded by: Joanne

To pass a Resolution that:

The Rideau Lakes Public Library Board approves and adopts the agenda as presented.

RESOLUTION # 11-46

Moved by: Peggy Fletcher

Seconded by: Yvonne Helwig

To pass a Resolution that:

The Rideau Lakes Library Board approves the October 2011 minutes.

Carried

Sue presented the CEO report and updates with branch news as outlined in the agenda and board business and headquarters news as outlined.

RESOLUTION #11-47

Moved by: Joanne

Seconded: Peggy Fletcher

To pass a Resolution that:

The Rideau Lakes Library Board acknowledges and concurs with the CEO report as presented by Sue Warren.

Carried

Resolution #11-48

Moved: Julian Hawryzko

Seconded: Doug Franks

To pass a Resolution that:

The Rideau Lakes Public Library Board go into closed session at 5:12 to discuss a security issue at South Elmsley Branch.

Carried

Resolution #11-49

Moved by: Julian Hawryzko

Seconded: Peggy Fletcher

To pass a Resolution that;
The Rideau Lakes Public Library Board returns to the regular meeting at 5:47 p.m.
Carried

Sue mentioned that South Elmsley, Portland and Delta hours have been rearranged to help meet new security arrangements in Lombardy Public School. New hours are posted on the website, have been sent to the newspapers and posted in brochures and posters throughout the community. Our new hours in South Elmsley will be evenings 4-8 and slightly longer hours on Saturdays. We'll be opening a new morning in Delta and a new morning in Newboro. Extra hours there can be used for accreditation.

Joanne presented her report from the Friends of the Library Meeting in North Grenville on November 12. The North Grenville Friends have offered to be of help in developing our Friends of the Library. There were two general issues: don't charge actual prices for books at book sales instead ask for donations and look for a specific project to improve Friends recruitment.

Yvonne reported on the Trustee Council meeting. She'll be sharing our PowerPoint presentation to Council last year with another library and we will share our Trillium application for accessibility with another library if we are successful in getting the grant.

Sue presented the draft budget for 2012. We have allowed for 3 extra hours in Delta, extra revenue for an IT person and extra revenue for our website design.

Resolution #11-50

Moved: Julian Hawryzko

Seconded: Joanne

To pass a Resolution that

The Rideau Lakes Library Board approves the draft budget for 2012.

Carried

There was some discussion that the Library Board do a short presentation to Council in January emphasizing our accreditation, need for IT position, and presenting updates since last year.

Sue asked if the Board had received the final pre-audit report and emphasized again that we would tackle the policies as a committee in the New Year. If we are to be accredited next year, we'll need to have everything in place by at least late summer for an October deadline.

Dave Bell, our courier, has asked for a 5% increase for 2012 because of the rising cost of gas.

Resolution #11-51

Moved by: Doug Franks

Seconded by: Peggy Fletcher

The Rideau Lakes Library Board approves the courier fee for Dave Bell by 5% for 2012.

Sue presented the October financial statement as prepared by our bookkeeper Donna Penney.

RESOLUTION #11-52

Moved by: Peggy Fletcher

Seconded: Julian Hawryzko

That the Rideau Lakes Public Library Board approves the October 2011 financial statement as prepared by Donna Penney and presented by Sue Warren.
Carried.

We did not have an actual motion approving Chantelle's new website at the October meeting.

RESOLUTION #11-53

Moved by: Doug Franks

Seconded: Yvonne Helwig

That the Rideau Lakes Public Library Board approve the expenditure of \$4778 for Chantelle to make our website state-of the art and design it so it can be maintained by the staff
Carried

Sue mentioned the OLA conference and Yvonne expressed interest in attending for at least one day. Christine will attend this year for the Rideau Lakes staff.

The meeting adjourned. Our next board meeting is January 24, 2012 at 5 p.m. in Portland.