

## Library Board Minutes

The Library Board of Rideau Lakes held a Regular Meeting at the Portland Branch of Rideau Lakes Public Library on May 24, 2011 at 5 p.m.

Roll Call was taken and the following Board Members were in attendance: Doug Franks, Yvonne Helwig, Pat Greenhorn, Bob Lavoie, Peggy Fletcher, Joanne McIlhinney, Sheilagh Dubois, Julian Hawryszko, Greg Smith

Staff: Sue Warren

Guest: Kim Goodman

### RESOLUTION #11-23

Moved by: Peggy Fletcher

Seconded by: Joanne McIlhinney

To pass a Resolution that:

The Rideau Lakes Public Library Board approves and adopts the agenda as presented.

Carried.

Kim Goodman of Friends of the Leeds and the Thousand Islands Public Library discussed with the Board about how her Friends group was formed. Some of her suggestions included

- Approaching individual members from each library branch to form an executive which meets monthly for about an hour
- Liaison with the CEO, other staff and Library Board to establish clear-set goals for fundraising
- Regular friends who can be called upon for special events e.g. book sales, bake sales but who are not part of the executive
- TLTI Friends charged \$10 per person, \$25 per family. Also corporate donor rates available of \$100 to \$200.
- The Board for publicity etc. in the beginning, which the Friends will repay, provided some seed money.
- Decision at first meeting in September to register as a not-for-profit in order to be eligible for Trillium grants, and to apply for charitable status. As Secretary, Kim is undertaking these steps, as well as having drafted bylaws.
- As a not-for-profit, they will need to have an Annual General Meeting of members.
- Have developed a Face book Friends to attract youth and a logo.

### RESOLUTION # 11-24

Moved by: Sheilagh Dubois

Seconded by: Bob Lavoie

To pass a Resolution that:

The Rideau Lakes Library Board approves the April 2011 minutes.

Carried

Yvonne presented notes from the Trustee Council April 30, including the fact that provincial funding for electronic library resources will terminate at the end of December 2011. As well, there was discussion about how to protect the libraries involved in digitization since OurOntario did not receive government funding.

Yvonne and Joanne attended a Friends of the Library Networking May 14 and brought information to the Board (see attachments to the agenda). The Board has agreed to form a subcommittee to work on Friends of the Library launch for Library Week in October. The subcommittee will be formed at the August meeting. An announcement will be made at our Booklovers' Lunch in June about an intention to form Friends of the Library.

Sue presented the CEO report and updates with branch news as outlined in the agenda and board business and headquarters news as outlined.

RESOLUTION #11-25

Moved by: Greg Smith

Seconded: Pat Greenhorn

To pass a Resolution that:

The Rideau Lakes Library Board acknowledges and concurs with the CEO report as presented by Sue Warren.

Carried

Doug presented information about the digitization committee meeting on April 27. Knowledge Ontario will be running out of funding in June. Patrick suggested some extra programming to mount our own website. Costs would be shared between the Rideau Lakes and Leeds and Thousand Islands Library Boards for his labour, server etc. He estimated the cost would be \$1500, or \$850 per Board. KnowledgeOntario has also launched a partnership program of \$1800 a year for continuation with OurOntario. Sue will attend a webinar on May 25 to get more information about this. However, her recommendations to the Board indicated that it would be preferable to create our own option. There also may be a cost recovery aspect to this as it may be possible to host other libraries' digitization projects on this. Board members were asked to check out the OurOntario site and pass to Doug any comments on site navigation improvements we may wish to incorporate into our site.

RESOLUTION #11-26

Moved by: Greg Smith

Seconded: Sheilagh Dubois

To pass a Resolution that:

The Rideau Lakes Library Board approves the expense of \$850 (to be taken from our additional provincial revenue of \$3620) for the labour and related costs of creating our own digitization site.

Carried

Peggy reported about the plans for the Booklovers' Luncheon on June 15/11 at the Lions Hall (12 p.m.). The final cost of the caterer will be \$15.00 plus HST. The \$25 ticket for the luncheon will include a \$10 donation towards book club sets. Veronika Jasper-Fayre is our caterer and is still working out the plans for the menu to include options for allergies and vegetarians. Wayne Grady and Merilyn Simonds will come

and speak at no cost and will have books available for purchase. So far 20 tickets have been sold but various book clubs still have to hold their meetings.

It was decided that we would have a library tour on June 25/11 (Saturday) for Library Board members and municipal council. Sue will issue an invitation to Council, which will be sent out for the next meeting. We will meet at 9 a.m. at the Portland Branch and decide transportation from there.

RESOLUTION #11-27

Moved by: Greg Smith

Seconded: Pat Greenhorn

To pass a Resolution that:

The Library Board approve the April 2011 financial statement.

Bob Lavoie mentioned that Council has approved a new mileage rate of \$0.49.5 per km.

Our next Library Board meeting will be June 28, 2011 at 5 p.m. at Portland Branch.