

Library Board Minutes April 2017

The Rideau Lakes Public Library Board held a regular meeting at the Portland Branch on Wednesday, April 26, 2017 at 10 a.m.

Roll Call was taken and the following Board Members were in attendance: Yvonne Helwig, Bernie MacLean, Peggy Fletcher, Sheilagh Dubois, Greg Smith, Bob Lavoie, Pam Cairncross, Doug Franks, Wendy James

Regrets:

Staff: Christine Row

RESOLUTION #17-18

Moved by: Pam Cairncross

Seconded by: Peggy Fletcher

The Rideau Lakes Public Library Board accepts the agenda with the addition of the Rideau Lakes Public Library HR Plan and Rideau Lakes Public Library Organization Chart.

Carried.

RESOLUTION #17-19

Moved by: Sheilagh Dubois

Seconded by: Bernie MacLean

The Rideau Lakes Public Library Board approves the March 2017 minutes with corrections.

Carried.

RESOLUTION #17-20

Moved by: Sheilagh Dubois

Seconded by: Wendy James

The Rideau Lakes Public Library Board accepts the CEO's report.

Carried.

RIDEAU LAKES PUBLIC LIBRARY HR PLAN AND ORGANIZATION CHART

Christine Row presented the draft HR Plan and Organization Chart and described how the Plan was created and explained the rationale behind the Organization Chart.

RESOLUTION #17-21

Moved by: Peggy Fletcher

Seconded by: Doug Franks

The Rideau Lakes Public Library Board approves the HR Plan and Organization Chart with amendments discussed.

Carried.

DRAFT AUDIT

The Rideau Lakes Public Library Board reviewed the draft audit report prepared by Allan and Partners.

RESOLUTION #17-22

Moved by: Greg Smith

Seconded by: Pam Cairncross

The Rideau Lakes Public Library Board accepts the draft audit report.

Carried.

RESOLUTION #17-23

Moved by: Greg Smith

Seconded by: Wendy James

The Rideau Lakes Public Library Board accepts the March 2017 financial statements.

Carried.

The next Library Board meeting will be May 24, 2017 at the Portland Branch at 10 a.m.