

## Library Board Minutes January 2013

The Library Board of Rideau Lakes held a Regular Meeting at the Portland Branch Branch of Rideau Lakes Public Library on January 15/13 at 1 pm

Roll Call was taken and the following Board Members were in attendance: Doug Franks, Yvonne Helwig, Greg Smith, Peggy Fletcher, Bob Lavoie, Nancy Sheffield, Sheilagh Dubois

Regrets: Julian Hawryszko

Staff: Sue Warren

\*\*Note: Joanne attended via Skype but bylaw required for electronic participation.

### RESOLUTION #13-01

Moved by: Sheilagh Dubois

Seconded by: Yvonne Helwig

To pass a Resolution that:

The Rideau Lakes Public Library Board approves and adopts the agenda with the addition of discussion of the policy manual edit and rewrite.

Carried

### RESOLUTION # 13-02

Moved by: Yvonne Helwig

Seconded by: Bob Lavoie

To pass a Resolution that:

The Rideau Lakes Library Board approves the November 2012 minutes with corrections.

Carried

Sue presented the CEO's report for December 2012-January 2013.

### RESOLUTION #13-03

Moved by: Peggy Fletcher

Seconded by: Nancy Sheffield

The Rideau Lakes Public Library approves the CEO's report for the month of December 2012 and January 2013.

Carried.

Doug updated the Board on the South Elmsley situation and reviewed the results of the meeting in December. Sue and Patricia Sutherland are currently working on the wording of the proposed agreement.

Bob indicated that Council will start budget deliberations on January 16 and we should know about approval of our budget next month or early March.

The Strategic Planning Committee will consist of Sue, Doug, Yvonne and Peggy. The first meeting will be January 23, 2013 in Portland.

Shelagh indicated that she would be absent in March. We have set a goal to finish the Policy Manual edits for the end of May.

The Board moved in camera to discuss the CEO evaluation and the CEO removed herself from the

room.

RESOLUTION #113-04

Moved by: Greg Smith

Seconded: Sheilagh Dubois

The Rideau Lakes Public Library Board approves the CEO evaluation and 2013 goals with changes submitted.

Carried.

The Board moved out of in camera at this point.

There was no financial statement for November and December due to the lack of a financial statement yet for December 2012.

The meeting was adjourned at 2:45 and Doug and Yvonne reviewed Sue's annual evaluation with her.

**The next meeting of the Library Board will be Tuesday February 19, 2013 at 1:00 pm in Portland. Sue will be away so Joan (and or Donna) will be the staff member present.**