

Library Board Minutes

The Library Board of Rideau Lakes held a Regular Meeting at the Portland Branch of Rideau Lakes Public Library on September 27/ 2011 at 5 p.m.

Roll Call was taken and the following Board Members were in attendance: Doug Franks, Joanne McIlhinney, Bob Lavoie, Julian Hawryszko, Yvonne Helwig, Peggy Fletcher, Pat Greenhorn

Regrets: Greg Smith, Sheilagh Dubois

Staff: Sue Warren

RESOLUTION #11-37

Moved by: Joanne McIlhinney

Seconded by: Peggy Fletcher

To pass a Resolution that:

The Rideau Lakes Public Library Board approves and adopts the agenda as presented with emergency addition of the pre-audit information.

RESOLUTION # 11-38

Moved by: Joanne McIlhinney

Seconded by: Bob Lavoie

To pass a Resolution that:

The Rideau Lakes Library Board approves the August 2011 minutes with corrections noted i.e. spelling of Joanne's last name and repetition in Resolution #11-36.

Sue presented the CEO report and updates with branch news as outlined in the agenda and board business and headquarters news as outlined.

RESOLUTION #11-39

Moved by: Yvonne Helwig

Seconded: Julian Hawryszko

To pass a Resolution that:

The Rideau Lakes Library Board acknowledges and concurs with the CEO report as presented by Sue Warren.

Carried

There was a discussion about the Friends of the Library. Sue asked the Board to come up with some potential names for the executive of Friends of the Library. Terry Olivo from Delta has agreed to become involved but later in October. The Board will not launch the Friends of the Library for Library Week.

Sue reported that the letter to Mr. Hawthorne Principal of Lombardy Public School was sent to him but no response has been received yet.

Copies of Christine's draft for the Trillium grant for Elgin were circulated and Sue asked that Board members get back to her with suggestions. Council has approved our request for the Trillium grant for shelving, circulation desk, book drop etc. for the main branch.

The Board discussed the result of the preaudit in great detail. The general consensus was that we look at accreditation for Elgin and also Delta and Newboro if we can get 6 extra hours a week in staffing. A policy committee will be struck to meet sometime in November. On the policy committee will be Yvonne, Doug and Julian.

Sue mentioned two upcoming meetings re/ digitization and archives. TLTI is applying for a Trillium grant to sustain the archives. Sue, Doug, Bob and Yvonne will meet with Pierre and Linda in Lyndhurst on October 4/11 at 2 p.m. Members of the Municipal Heritage Advisory Committee will meet with Erika Heeson, the archivist from TLTI, to discuss the development of an archives for Rideau Lakes. This meeting will be at the Red Brick School in Elgin on October 19 at 9:30. Doug and Yvonne will attend.

There was also discussion about the IT position, which Patrick currently fills. Our grant will be finished on March 31/2012 and the position will have to be sustained in some way. Sue is meeting with Sue Higgins and Linda on October 6/11 to discuss this position and its future. There will be implications for our 2012 budget.

The upcoming budget was also discussed. It was agreed that a budget committee meet in late October or early November. Sue and Donna will work on a draft budget for this meeting. The finance committee will consist of Sue, Doug, Bob, Joanne and Donna with input from Greg overseas.

Sue mentioned that our auditor, Brent J. Burns, had almost finished our 2011 audit. Without this, we cannot receive our provincial grant.

RESOLUTION #11-40

Moved by: Pat Greenhorn

Seconded: Julian Hawryzko

That the Board accept the August 2011 financial statement.

Carried.

The next Board meeting will be October 25, 2011 at the Portland Branch at 5 p.m.